Meeting held: Gateway Community College, Phoenix, AZ

Meeting was called to order by President Wayne Carroll 9:04 am

**Attendees:** Ryan Oughterson, Wayne Carroll, Melissa Schmaltz, Marc Tomeoni, David Bellmont, Mary Bobbitt, Norm Watkins, Stephanie Steinberger, Jitu Patel, Jeremy Bethancourt, Jay Acker, Gino Matteoni, Linda Parker, Tim Page-Bottorff.

**Announcements**

Introductions were done

Jeremy Bethancourt announced he is about to be published. He was worked with Mark Cannon and they have written "Structural Efficacy of Residential Structures for Fall Protection Systems". It is being finalized and he did not know when the final publish date would occur. Congratulations!

Welcome back Marc!

Marc Tomeoni and Gino Matteoni will work together on the Executive Forum in March. Gino will focus on finding leadership from government, education and business for a leadership cooperative.

Scholarship committee for the Chapter scholarship is Melissa Schmaltz and Wayne Carroll. They will review the submissions. The date has been extended for students.

ROC is April 17-18 at the University of Utah in Salt Lake City. The Student Leadership Conference will be held in conjunction this year.

*President* Wayne Carroll
See above.

*President Elect* Melissa Schmaltz
See report submitted

Trish Ennis is coming and will be a keynote and presenter. We have 14 signed up so far.

The Foundation Golf Tournament fundraiser will be held separately this year. It will be on May 29th.

*Vice President* Marc Tomeoni
Marc stated he was happy to be back with the Chapter and looking to help wherever needed.
*Secretary Mary Bobbitt
December minutes were approved as presented with the changes provided previously by Board members when sent out. Motion to approve by Melissa Schmaltz and second was provided by Jeremy Bethancourt. Motion was unanimous.

*Treasurer David Bellmont
David reviewed the report. There was no cost for the luncheon last month as Melissa Schmaltz found a sponsor for the meal. Thank you! Motion to approve the treasurer report as presented was made by Mary Bobbitt, and second provided by Stephanie Steinberger. It was passed unanimously.

*Delegate Ryan Oughterson
No news to report at this time.

Sections
Construction Grace Miller
No report this month

Embry Riddle Students Max Fogleman
See report attached from Student President Russ Romero

Healthcare vacant
Section membership has waned. This section may be eliminated

Committees
*Awards & Honors Norm Watkins
Norm advised that he is still looking for some nominees for our Chapter awards plus the National Triangle award nomination time is currently open. The information is now listed on the website.

*Bylaws/Programs Jackie Ruggles
Jackie sent Wayne the information for next month’s speaker, Darrin Perkins from CAP.

*Long Range Plan Stephanie Steinberger
No changes at this time
Stephanie also advised that to get CEU’s for training she needs to have the appropriate information in advance of the session.

*Membership Katherine Gosiger
No report this month

*Nominations Vicki Allen-Buglisi
See submitted report

Senior Board Advisor Jitu Patel
See submitted report

Society Liaison Tim Page-Bottorf
Society PDC will be Dallas June 2015.

Foundation Need temporary chair for position.
TDB

Government Affairs Jeremy Bethancourt
Jeremy advised that there may be some legal activity from the AZ Home Builders Association in regards to fall protection regulations. The billboards were saved from last year’s safety initiative, and will be reused this year. Stand Down for Fall Protection will kick off in May 2015. More
details to follow. Workers Memorial Day this year is April 28, 2015. He will be working with Gino Matteoni to promote the events at the State Capitol.

**Job Bank** Harold Gribow  
See report submitted

**Newsletter/Webmaster** Jay Acker  
Jay asked everyone for materials and links for the newsletter and suggestions for articles.

**Public Relations** Gino Matteoni  
Gino will be working with several Board members on projects including Workers Memorial Day, PDC, and Executive Leadership for Safety program.

**Vendor/Sponsor** Richard Thomas  
No report submitted.

**Student Liaison** Jonathan Klane  
See report submitted

**Technical** Linda Parker  
Linda will work on the website and take this over.

**Other Business**  
None

Motion to adjourn made by Norm Watkins, and second provided by Ryan Oughterson  
Meeting adjourned at 10:53 am

*Denotes Executive Board Position
AZ Chapter ASSE Board Meeting
January 9, 2015

Call to order and Welcome!

Hot Topics:
New vice-president – Mark Tomeoni Welcome!
Remote access to our meetings - northern Arizona and other areas as well
February Meeting
Executive Forum March Technical Meeting

Chair Reports:
Past President
President
President Elect
Vice President
Secretary
Treasurer
Awards and Honors
By-Laws
Long Range Plan
Membership
Nominations Chair
Social Media
Government Affairs
Member at Large
Senior Board Advisor
Professional Recruitment
Foundation Liaison
Community Services Chair
Job Bank
Newsletter
Program Chair
Vendor/Sponsorships
Public Relations
Technology Chair
Webmaster
Student Mentor and Advisor
Construction Chair
WISA Chair
Health Chair
Advisor
Region II

Ryan Oughterson
Wayne Carroll
Melissa Schmaltz
Marc Tomeoni
Mary Bobbitt
David Bellmount
Norm Watkins
Jackie Ruggles
Stephanie Steinberger
Katherine Gosiger
Vicki Allen-Buglisi
Vacant
Jeremy Bathancourt
Vacant Position
Jitu Patel
Mark Ingersoll
Vacant
Vacant
Harold Gribow
Jay Acker
Jackie Ruggles
Richard Thomas
Gino Matteoni
Linda Parker
Jonathan Klane
Grace Miller
Natalie Braunger (Co-Chair)
Vacant
Tim Page-Bottorf
Mark Grushka
AZ ASSE Chapter Board Roster 2014-2015

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Sign In</th>
<th>Contact number</th>
</tr>
</thead>
<tbody>
<tr>
<td>DELEGATE</td>
<td>Ryan Oughterson</td>
<td></td>
<td>602.312.5805</td>
</tr>
<tr>
<td>PRESIDENT</td>
<td>Wayne Carroll</td>
<td></td>
<td>480.331.7630</td>
</tr>
<tr>
<td>PRESIDENT ELECT</td>
<td>Melissa Schmalitz</td>
<td></td>
<td>602.579.0166</td>
</tr>
<tr>
<td>VICE PRESIDENT</td>
<td>Marc Tomeoni</td>
<td></td>
<td><strong>602-643-1110</strong></td>
</tr>
<tr>
<td>SECRETARY</td>
<td>Mary Bobbitt</td>
<td></td>
<td>480.339.2999</td>
</tr>
<tr>
<td>TREASURER</td>
<td>David Bellmont</td>
<td></td>
<td>602.427.7946</td>
</tr>
<tr>
<td>AWARDS &amp; HONORS</td>
<td>Norm Watkins</td>
<td></td>
<td><strong>602 321 5252</strong></td>
</tr>
<tr>
<td>PROGRAM CHAIR/BY-LAWS</td>
<td>Jackie Ruggles</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LONG RANGE PLANS</td>
<td>Stephanie Steinberger</td>
<td></td>
<td>602.096.9711</td>
</tr>
<tr>
<td>MEMBERSHIP</td>
<td>Katherine Gosiger</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NOMINATIONS</td>
<td>Vicki Allen-Buglisi</td>
<td></td>
<td>480.231.9547</td>
</tr>
<tr>
<td>Board Advisor</td>
<td>Jitu Patel</td>
<td></td>
<td>480.580.7667</td>
</tr>
<tr>
<td>Government Affairs</td>
<td>Jeremy Bethancourt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Job Bank</td>
<td>Harold Gribow</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Newsletter Editor</td>
<td>Jay Acker</td>
<td></td>
<td>928-257-0290</td>
</tr>
<tr>
<td>Public Relations</td>
<td>Gino Mattoni</td>
<td></td>
<td>602.721.1093</td>
</tr>
<tr>
<td>Vendor/Sponsor</td>
<td>Richard Thomas</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Webmaster/Technology Chair</td>
<td>Linda Parker</td>
<td></td>
<td>520-777-3817</td>
</tr>
<tr>
<td>Construction Section Chair</td>
<td>Grace Miller</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Healthcare Section Chair</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Embry-Riddle Student Section Advisor</td>
<td>Max Fogelman</td>
<td></td>
<td>928.777.6530</td>
</tr>
<tr>
<td>Embry-Riddle Student President</td>
<td>Russ Romero</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phoenix Student Mentor/Advisor</td>
<td>Jonathan Klane</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional Vice President</td>
<td>Michael Lorenzo</td>
<td></td>
<td>720.291.1776</td>
</tr>
<tr>
<td>Area Director</td>
<td>Mark Grushka</td>
<td></td>
<td>520.331.5580</td>
</tr>
</tbody>
</table>

**SOCIETY LIAISON**

January 9, 2015

Return to Mary
April 16, 2015 AZ Safety and Health Summit
PDC Planning Committee Minutes

January 5, 2015

Meeting start at 14:31

Attendees: Melissa Schmaltz, Greg May, Stephanie Steinberger, Jonathan Klane, Wayne Carroll, Ryan Oughterson, Robin Doerr, Mark Welch

Not in attendance: Randy Gardner (SoAZ Chapter), Jenny Mandeville (ADOSH), Norm Watkins, Gino Matteoni, Vicki Allen-Buglis

Discussion:

- last meeting’s minutes reviewed and accepted
- Open Chair Position
  - Event Outreach: promotions such as updating social media, contacting magazines for ads, etc.
- Programs
  - See attached
  - Schedule is on website, Greg will send out email blast 1/6
  - Vicki will not be able to attend PDC, call is out to anyone who would be able to moderate the recent CSP panel and could coordinate ASP/CSP workshop day of PDC.
  - ACTIONS:
    - Melissa/Stephanie: Plan to meet 1/9 for the Exec Roundtable panelists.
    - Need mentors for ASP/CSP workshop ‘Speed Mentoring’ session. Vicki stated that she will help with finding mentors.
    - Gino: send Stephanie bio and talking points
    - Wayne: send Stephanie bio and talking points
    - Melissa: announce at chapter meeting moderator need for CSP panel
- Marketing Report
  - 7 exhibitors, 14 attendees
  - ACTIONS:
    - Randy: Greg still doesn’t have the SoAZ Roster, please send to him.
- Foundation Golf Tournament
  - Contract is signed with McCormick Ranch
  - Donation goal is $1000 to cover the two scholarships
  - ACTIONS:
    - Flyer: complete by Friday
- Awards Gala
  - NO REPORT
- New Business
  - Professional Safety Ad
  - ACTIONS:
    - Stephanie: Contact Sue Trebswether at PS magazine

Adjournment at 14:49
<table>
<thead>
<tr>
<th>TIME</th>
<th>SESSION 1</th>
<th>SESSION 2</th>
<th>SESSION 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00</td>
<td>Breakfast/Welcome</td>
<td>Worksite Assessment</td>
<td>Registrations/Open Breakfast Available</td>
</tr>
<tr>
<td>8:30-9:45</td>
<td>BREAKOUT SESSION #1</td>
<td>The Effect of Executive Leadership on Safety Culture - Executive Panel Discussion</td>
<td>EXHIBITORS VISITATION/BREAK</td>
</tr>
<tr>
<td>11:30-1:15</td>
<td>Managing Workers’ Comp Injuries/Return to Work</td>
<td>Emerging Communicable Diseases</td>
<td>Hot Issues in HR for Safety Professionals</td>
</tr>
<tr>
<td>1:15-1:45</td>
<td>Confrontation Without Fear</td>
<td>Emerging Communicable Diseases</td>
<td>Safety Professionals and the Safety Professional</td>
</tr>
<tr>
<td>1:45-3:00</td>
<td>Innovative Risk Management Strategies: A Non-Brownfield’s Experience</td>
<td>Emerging Communicable Diseases</td>
<td>Professional Daniel Bloomer, Wayne Carlow</td>
</tr>
<tr>
<td>3:00-3:30</td>
<td>The Effect of Executive Leadership on Safety Culture - Executive Panel Discussion</td>
<td>The Need for Communication Skills in Safety Professionals</td>
<td>EXHIBITORS VISITATION/BREAK</td>
</tr>
<tr>
<td>3:30-4:15</td>
<td>EXHIBITORS VISITATION/BREAK</td>
<td>The Need for Communication Skills in Safety Professionals</td>
<td>EXHIBITORS VISITATION/BREAK</td>
</tr>
<tr>
<td>4:15-4:45</td>
<td>EXHIBITORS VISITATION/BREAK</td>
<td>The Need for Communication Skills in Safety Professionals</td>
<td>EXHIBITORS VISITATION/BREAK</td>
</tr>
</tbody>
</table>

Moderators:
- Michael Bryant
- Denise Bloomer
- Wayne Carlow
Welcome and Introductions

Webpage

The page has a link from the Chapter main page, just have to enter in some information.

S: If you haven’t already, please send me: 3-4 sentences for a short bio, headshot and contact info for webpage. If you don’t want to add one or more items that is fine, but a bio would be great. Thank you!

Send me information you would like on the website – good articles, links to other pages, etc.

PDC and Expo

PDC is on April 16th, 2015. We are sponsoring Trish Ennis, President of ASSE to keynote. Trish will be speaking on ‘Confrontation without Fear’.

Expo presence: helping with the Chapter table while wearing our WISE t-shirt, Tonia and Grace have offered to help.

New Business

The WISE Open Conference call is on January 30th, anyone who would like to learn about what WISE has going and is planning for 2015, please feel free to join. Email melissas@ping.com for webinar link.

Adjournment at 13:51
Arizona Chapter President-Elect Report
Executive Board Meeting
January 9, 2015

PDC:
See attached meeting minutes

WISE:
See attached meeting minutes

Respectfully submitted,

Melissa Schmaltz
2014/2015 President-Elect
Arizona Chapter Nominations Committee Report
Executive Board Meeting
January 9, 2014

Nominations Committee – 2014/2015
• I have confirmed that Robyn Steiner and Katherine Gosiger will serve on the Nominations Committee this year.

Candidates for Election of 2015/2016 Officers
• I have received confirmation from David Bellmont that he will run for Treasurer again.
• I have received confirmation from Mary Bobbitt that she will run for Secretary again.
• I am still seeking nominees for the office of VP.
• I will request that Wayne announce, at the January Meeting, that we are now taking nominations for the 2015/2016 Chapter Year.

Slate of Candidates
• We will hold the election during the month of April. The slate of candidates has to be confirmed and posted on the web page 60 days prior to the election – Feb. 1 is the deadline.
• The goal is to have the Slate of Candidates finalized by the January Chapter Meeting.

Respectfully submitted,
Vicki Allen-Buglisi, CSP
2014/2015 Nominations Chair
Long Range Planning 1/9/2015

In order to apply for ceu credits for our monthly meetings I need to have the speakers name and bio as well as a description of the topic for three consecutive meetings before I am able to apply to credits. Helping Jackie get speakers lined up in a timely manner will help.

At the current time I am missing Wayne Carroll’s bio and presentation material as well as the panel description for the pdc in April. As soon as I have those I will be able to apply for ceu credits. Thanks to everyone who has gotten information to me.
HI Mary,

The job bank is going well and $500 bucks from the ASEC.

Harold Gribow, MS, CSP, ARM
harold@gribow.com
602.885.7699

On Jan 5, 2015, at 3:46 PM, Bobbitt.Mary.D <MaryBobbitt@westfieldgrp.com> wrote:

Hi everyone!

We have a meeting Friday, so Please, Please send your report or bring a hard copy for me at the meeting!

See you then. Have a great week!

Thank you,

Mary D. Bobbitt, CSP, ARM
Senior Risk Control Representative
Westfield Group
14645 N. Kierland Blvd, #280
Scottsdale, AZ 85254-2759
480.998.5500 x 4502170
Cell 480.338.2699
Fax 330.887.4380

Mary,

Thank you for your e-mail. Sorry for the delay!

Preparations for three ASSE events in India are going well! The ASSE Maharashtra Chapter is approved by the BoDs and its launching coupled with HSE symposium and two Workshops are planned for January 22nd - 24th, 2015 in Pune, India (Please see the attached)

Two more petitions have been submitted and awaiting for the decisions from the BoDs. Pre-launching ceremonies followed by HSE symposia are planned for January 19th and 20th in Vishakhapatnam and Hyderabad respectively!

The team has inspired the other states in India to join the momentum that includes State of Karnataka, Gujarat and North Capital Region of Delhi area with nearly 30 HSE practitioners in each state have joined the ASSE with memberships rising.

I am planning to attend the January meeting on the 9th.

I will be on my way to India on the 15th for the above three events in three different states of India and will be in
Chicago from 25th till 27th to be part of the ASSE Technical Professional Recognition Committee meeting. Pretty hectic travels and also overwhelming speaking and meetings involvements for an old man! I hope, I do not return as a piece of frozen ice from Chicago!

Warmest regards,

Jitu

From: Bobbitt, Mary D <MaryBobbitt@westfieldgrp.com>
To: "Matteoni, Gino (ASIG-CHQ)" <gino_matteoni@bbaaviation.com>; Aaron Rogers <arogers@golder.com>; Betty Maslin <betty-m0628@gmail.com>; "david.bellmont@gmail.com" <david.bellmont@gmail.com>; "harold@qribow.com" <harold@qribow.com>; Jackie Ruggles <jruggles@avondale.org>; Jermy B <ibethancourt@actasafety.com>; "Jitu Patel! (Pateljc2002@yahoo.com)" < Pateljc2002@yahoo.com>; Jonathan Klane <jonathan.klane@asu.edu>; Katherine Gosiger <kgosiger@msn.com>; "lorenzomichaelasse@msn.com" <lorenzomichaelasse@msn.com>; "Mark Ingersoll (Mark.ingersoll@gmail.com)" <Mark.ingersoll@gmail.com>; Mark Welch <markwelch2506@gmail.com>; "Melissa (melissas@ping.com)" <melissas@ping.com>; "nwatkins (nwatkins@meadowvalley.com)" <nwatkins@meadowvalley.com>; "Oughterson, Ryan (Ryan.Oughterson@bannerhealth.com)" <Ryan.Oughterson@bannerhealth.com>; "Richard Thomas (rthomas@chaossupplies.com)" <rthomas@chaossupplies.com>; "rickdprince (rickdprince@cox.net)" <rickdprince@cox.net>; Russ Romero <bucsprlfe28@gmail.com>; "safetyinaz@yahoo.com" <safetyinaz@yahoo.com>; "sssteinberger (sssteinberger@scfaz.com)" <sssteinberger@scfaz.com>; "Tim Page-Bottrff (tim@totalsafetycompliance.com)" <tim@totalsafetycompliance.com>; Tim Page Bottrff <tpbottrff@cox.net>; "Vicki Allen-Buglisi (vallenbuglisi@coca-cola.com)" <vallenbuglisi@coca-cola.com>; Wayne C <wayne@insurecompliance.net>
Sent: Monday, January 5, 2015 4:45 PM
Subject: Reports Please

Hi everyone!

We have a meeting Friday, so Please, Please send your report or bring a hard copy for me at the meeting!

See you then. Have a great week!

Thank you,

Mary D. Bobbitt, CSP, ARM
Senior Risk Control Representative
Westfield Group
14646 N. Kierland Blvd, #280
Scottsdale, AZ 85254-2759
480.998.5500 x-4502170
Cell 480.338.2699
Fax 330.887.4380
Hi Mary,

Here are both of my reports as liaison for AIHA-AZ and for students.

AIHA-AZ MOA – initial tentative initiatives:
AIHA AZ and ASSE AZ Joint Efforts and MOA
1. Stagger AIHA meetings so we don’t split people up if they want to go to both. Also, perhaps "piggy back" ASSE meetings so both memberships can attend both board meetings without making two trips if they so desire.

2. Make sure that we have literature about ASSE upcoming events at our events.

3. Share speakers. That is to say when either group sees an exciting speaker that would be relevant to the other group, let Jonathan know.

4. Move AIHA PDC so that it does not some close to the ASSE.

5. Jonathan to report ASSE goings on to AIHA and AIHA goings on to ASSE.

6. Invite ASSE to some or all of our webinars as honored guests (i.e., free).

7. Support each other’s members as able.

Initial Student Outreach Ideas:
ASSE Student Outreach Plan:
Groups:

Age/Grades

- K-2
- 3-6
- Middle School / Jr. High
- High School
- College
- Student Chapters
- No Student Chapter (yet)
School Types

- Public
- Charter
- Online
- Religious
- Home

Geographic areas

- By County

Outreach types

- Email
- Visits / invites
- Job Fairs
- Student Chapter meetings
- Professional Chapter meetings with students
- ASSE materials
- Coloring books on safety
- Printed flyers
- Social media
- Other?

Activities (some duplication with above)

- Chapter meetings
- Student Chapter meetings
- Job Fairs
- Demos
- AZ PDC
- National PDC
○ Others?

Persons

○ AZ Chapter Liaison – Jonathan Klane
○ GCC Student Faculty/Mentor – Michael Bryant
○ ERU Student Faculty/Mentor – Maxwell Fogelman
○ ASSE Student/Mentoring Coordinator – Lauren Thompson
○ AZ Chapter President – Wayne Carroll
○ Region 2 Area A Director – Mark Grushka
○ Others?

Please circulate and ask for feedback and suggestions on both!

Thanks,
Jonathan

From: Bobbitt, Mary D [mailto:MaryBobbitt@westfieldgrp.com]
Sent: Monday, January 05, 2015 4:47 PM
To: "Matteoni, Gino (ASIEXHOC)"; Aaron Rogers; Betty Maslen; david.bellmont@gmail.com; harold@grizbow.com; Jackie Ruggles; Jerney B; 'Jitu Patel' (Pateljc2002@yahoo.com); Jonathan Klane; Katherine Gosiger; lorenzomichaelasse@msn.com; Mark Ingersoll (Mark.Ingersoll@gmail.com); Mark Welch; Melissa (melissas@ping.com); nwatkins (nwatkins@meadowvalley.com); Oughterson, Ryan (Ryan.Oughterson@bannerhealth.com); Richard Thomas (rthomas@chaossupplies.com); rickdprince (rickdprince@cox.net); Russ Romero; safetyinaz@yahoo.com; ssteinberger (ssteinberger@scfaz.com); Tim Page-Bottorff (tim@totalsafetycompliance.com); Tim Page Bottorff; Vicki Allen-Buglisi (vallenbuglisi@coca-cola.com); Wayne C
Subject: Reports Please

Hi everyone!

We have a meeting Friday, so please, please send your report or bring a hard copy for me at the meeting!

See you then. Have a great week!

Thank you,

Mary D. Bobbitt, CSP, ARM
Senior Risk Control Representative
Westfield Group
14646 N. Kierland Blvd, #280
Scottsdale, AZ 85254-2759
480.998.5500 x.4502170